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**Gregory E. Levin, CPA**  
Chief Executive Officer

**BOARD OF RETIREMENT**

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Dustin Dodgin  
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**Alternates**

Gary Blair  
Frederick Tan

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**June 4, 2024 Board of Retirement  
Real Property Management Committee Special Meeting**

Santa Barbara County Employees Retirement System  
SBCERS Board Room, 130 Robin Hill Road, Goleta, CA 93117

*The Santa Barbara County Employees' Retirement System is committed to:*

- *fulfilling its fiduciary responsibility by providing the highest quality of service to all members and plan sponsors;*
  - *and protecting promised benefits through prudent investing;*
  - *and ensuring reasonable expenses of administration.*

If you wish to make a general public comment or to comment on a specific agenda item, the following methods are available:

- a) **Attend the physical meeting site:** Those desiring to speak on any matter must complete and deliver a completed public comment form to the Clerk of the Board. The form is available at the conference room entrance prior to the meeting.
- b) **Read comment into the record at the meeting:** Submit your comment to the Clerk of the Board via email prior to the close of an agenda item at [clerkoftheboard@sbcers.org](mailto:clerkoftheboard@sbcers.org). Please state in your email that you would like your statement "read into the record." Every effort will be made to read your comment. Comments received after an agenda item will be placed into record and distributed appropriately.
- c) **By Zoom or Phone:** If you would like to make a comment via Zoom or phone, please email [clerkoftheboard@sbcers.org](mailto:clerkoftheboard@sbcers.org) with your name and which item you would like to speak on. Matters not listed on the agenda may be addressed at the public comment period.

***Disability Access***

The SBCERS Board Room is located on the ground floor of 130 Robin Hill Road, Goleta, CA 93117. The Board Room is wheelchair accessible. Accessible public parking is available at the building.

American Sign Language interpreters, Spanish language interpretation and sound enhancement equipment may be arranged by contacting the Clerk of the Board of Retirement by 4:00 p.m. on Friday before the Board meeting. For information about these services please contact the Clerk of the Board of Retirement by emailing [clerkoftheboard@sbcers.org](mailto:clerkoftheboard@sbcers.org) or calling 1-877-568-2940.

**Agenda**

*Times shown are for informational purposes only and are subject to change. Additionally, items are sometimes taken out of order as the meeting progresses in order to avoid downtime, and manage around time-certain items.*

**Roll Call**

**9:30 AM**

**Pledge of Allegiance.**

## **Public Comment**

Receive Public Comment.

## **Approval of the Minutes**

Approve Minutes of the May 2, 2024 Real Property Management Committee Special Meeting.

### **1. 130 Robin Hill Rd Building Management Update 9:35 AM**

Presentation by Brian Richard, SBCERS Assistant CEO, regarding the 130 Robin Hill Road property.

#### **DISCUSSION**

**RECOMMENDATION:** Receive and file the financial review and property management report presented by Brian Richard, Assistant CEO, and provide direction to staff for further action, if any.

### **2. Status of Tenant Improvements 9:45 AM**

Presentation from Paul Poirier of Paul Poirier + Associates Architects and Dan Underwood of Underwood Management Resources regarding progress on tenant improvements on the 1st and 2nd floor vacant office spaces.

#### **DISCUSSION**

**RECOMENDATION:** Receive and file presentation from Paul Poirier, of Paul Poirier + Associates Architects, and Dan Underwood of Underwood Management Resources regarding progress on tenant improvements on the 1st and 2nd floor vacant office spaces and provide direction to staff for further action.

### **3. Review of Robin Hill Project 10:00 AM**

Presentation by Greg Levin, SBCERS CEO of a review and analysis of the Robin Hill Road property tenant improvements.

#### **DISCUSSION**

**RECOMMENDATION:** Receive and file a presentation from Greg Levin, CEO of SBCERS, of a review and analysis of the Robin Hill Road property tenant improvements and provide direction to staff for further action.

**Meeting adjourns.**

**10:20 AM**